Adding Parent and Child Pages

This article is intended for Confluence users who wish to create a page in Confluence. Confluence uses a genealogical approach to the organization of articles. For a an explanation of what parents and child pages are, see What are Parent and Child Pages?

Adding a Child Page

If you are writing an article that should go under a parent article, there are two ways to do this.

**Option 1 - Create Page as a Child Page**

1. Open the article that should be the parent article
2. Select the ellipses next to the "Create" button at the top left of the Confluence window.

**Note**

To make child pages this way, you need to make sure that you begin the page making process while on the page you desire to be the parent page.

**Option 2 - Create Page and then Move it to the Correct Location Later**

Create your page starting from anywhere on the ITS Knowledge Base space.

1. Create your page by clicking the ellipses next to the "Create" button at the top left of the confluence window. You can be on any part of the space. You do not have to be on the page that you want to be the parent page.
2. Once you have created your page by following the guidelines provided in [Content and Style Guidelines](#). select [Space Tools](#) in bottom left hand corner of the screen.
3. Select [Content Tools](#).
4. Select [Reorder Pages](#).
5. Expand the page tree until you can see the pages you want to be the child and parent pages.
6. Click and hold the child page and drag it next to its desired parent page.

7. Release the page. The page should now be under the correct parent page.