Requesting a NetIDadmin Account

Faculty, staff, and students who have a NetID may request a NetIDadmin account if they need access to systems and servers. The NetIDadmin account does not provide access; that is provisioned by system owners.

To make this request, you must be a member of the staff, faculty, affiliate, or special payroll.

Requesting a NetIDadmin Account

1. Navigate to netid.uconn.edu.
2. Hover over NetID Tools, and select Request NetIDadmin account.
3. Log in with your NetID and NetID password.
4. Fill out the request form shown below:

   ![NetIDadmin Request Form](image)

   - Enter the NetID of the individual who will receive the NetIDadmin account:
   - Please enter the NetIDs of two individuals who can serve as alternate contacts for the NetIDadmin account:
   - Please enter a detailed description of how this account will be used and what access should be granted (e.g., OU/Group):

   **Info**

   NetIDadmin passwords must:
   - Be as long as the system-generated password the admin user has received (12 characters)
   - Contain all 4 character types (upper-case, lower-case, numbers, and symbols)

Related Articles

- Synchronizing Your NetID Password (Password Test)
- Resetting Your NetID Password
- Requesting a NetIDadmin Account
- Setting up NetID Password Recovery Options
- Changing Your NetID Password