Purchasing and Registering a Hardware Token for the 2FA Service

Faculty, staff, and student employees who are enrolling in the 2FA service and do not want to use a personal device may have their department purchase a hardware token from ITS. Hardware tokens are small devices that generate passcodes that verify your identity in place of a phone.

Step 1: Purchase a Hardware Token

To purchase a hardware token, your department administrator should complete the 2FA token request form. Hardware tokens cost $21 each, and last on average 2 years.

Step 2: Register Tokens

Once you have acquired a hardware token, you must register it at The Hardware Token Management Page. After logging in to the portal, enter the code found on the back of the token, omitting any hyphens or spaces. Click submit, and the portal will link the token to your Duo account, allowing you to use your hardware token as your second factor.

Example Token Registration:

Hardware Token Management Portal

This form allows you to link hardware tokens to your two factor account. To manage other devices, use the Device Management Portal.

Add a new token (do not include hypens):

Submit

<table>
<thead>
<tr>
<th>#</th>
<th>Token Number</th>
<th>Remove</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>27-----------</td>
<td>✗</td>
</tr>
</tbody>
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Related Articles

- Reactivating the Duo Mobile App with New Phone (Same Phone Number)
- Authentication Method Overview
- Generating an Alternative Passcode for Forgotten/Lost Devices
- Logging In with 2FA
- Authenticating Using a Passcode